

**MINUTES OF THE BROAD HINTON AND WINTERBOURNE BASSETT PARISH
COUNCIL HELD ON WEDNESDAY 17TH SEPTEMBER 2008
BROAD HINTON PRIMARY SCHOOL**

Present: Cllrs. James Keith (Chair); Geoff Martin, Des Clarke, Robert Horton, George Horton, Phil Catling, Penny Brewer, James Hussey and Marilyn Martin (Clerk)

Apologies: Cllrs. Rod Brooke, Chris Humphries (WCC) & Gretchen Rawlins (KDC)

Item	Contents	Action
1.	Minutes of the Parish Council meeting held on the 16th July 2008 were agreed and signed by the Chair.	
2.	Matters Arising:	
2a	Play equipment on Pitchens End Amenity Area – the Council agreed to support the proposal to install play equipment on this area on the understanding that the area taken up by the equipment is reduced in size to around 75 sq.metres and that the use is for pre-school children only. Cllr.Clarke will contact the residents who approached the Council regarding this proposal and when an amended quotation is received and agreed, the Clerk will apply for a grant from Kennet District Council. The District Council have agreed to take on the responsibility for maintenance, inspection and replacement for a fee.	DJC
3.	Councillors Additional Reports:	
3a.	Cllr. George Horton reported that the owners of a property in Winterbourne Bassett have drastically cut back a beech hedge, changed the size of the Bourne and created a new entrance to their bungalow. The Clerk will contact the Planning Department at KDC to ascertain whether planning consent has been sought.	MM
3b.	Cllr. Hussey reported that he had asked Swindon BC to put an early closure order on Byway 18. This has been done but not before 4 by 4 vehicles had created a horrific mess.	
3c.	Cllr. Clarke reported that residents of Horton Way were being kept informed of all developments following the demolition and re-build of the Village Hall. There still appears to be a parking issue when the school opens and closes despite the Head writing to parents requesting that they park in the Crown car park. Cllr. Hussey will ask Michael Bayliss (Community Police Officer) to monitor the area.	JH
3d.	Cllr. Martin reported that Viz Lane had been re-surfaced and that the section to Winterbourne Bassett would be completed when materials became available. The Council was advised that further resurfacing would be undertaken starting at the Winterbourne Bassett end of Viz lane.	
	Donvans, the village hall contractors, have requested that the footpath running alongside the site, be closed for the duration of the works because of safety issues. The Chair stated that the protection of the footpath and pedestrians should be the subject of the CDM method statement and that the Council should understand the statement and ensure that it was being adhered to before closing the path. Cllr Martin will obtain a copy of the Method Statement for the Council and will contact Esther Daly, the Rights of Way Officer at WCC, about the matter. Cllr Martin reported that there was a requirement to replace or repair the steps leading onto this footpath and agreed to pursue this matter with Esther Daly.	GBM

	A resident on Fortunes Field reported to Cllr. Martin that the footpath is breaking up in front of her property and could potentially be dangerous. Cllr. Brewer will contact Paul Bollen, Area Highway Engineer at WCC.	PB
3e.	Cllr. Brewer reported that the Village Maintenance work carried out by Colin Merritt was going well. The Stewards will be in the Parish on the 6 th /7 th October, 29 th November and 1 st /2 nd December. She asked Councillors to inform her of any tasks they could carry out.	PB
4.	Finance:	
	Bank Balances: Deposit A/C - £3295.54 & Current Account - £817.42	
	Cheques signed: R.J. Brooke - £21.00 for allotment material: Broad Hinton Village Hall Hire - £7.50 and £15.00: Mazars (external auditors) - £164.50: Gill Crabtree (Internal Auditor) - £34.08: Colin Merritt (Village Maintenance) - £87.00 & £81.00	
	Monies paid in: £70.00 – allotment fees: £328.80 – grant from KDC for allotment expenditure.	
	The Clerk confirmed that the expenditure on village maintenance was well within the budget and that in respect of allotments fees and grants covered all costs leaving the allotment account at breakeven or better.	
5.	Planning:	
5a.	132 High Street, Broad Hinton – erection of shed, glasshouse, summerhouse and replacement garage – Approved by KDC	
5b.	162 Post Office Lane – the Enforcement Officer at KDC has informed the Parish Council that the owners have not applied for planning permission to erect a porch. He has requested that they either remove it or apply for retrospective permission. The Council will be kept informed.	
5c.	1 Post Office Lane – the Enforcement Officer at KDC has requested that the owners of this property apply for retrospective planning permission for change of use from agricultural to domestic use or remove the domestic items from the land. He will report back to the Council.	
5d.	Cllr. Hussey reported that the owners of the Weir Bungalow were required under their planning consent to plant a hedge on the outside of the existing fence. Cllr. Hussey will contact KDC Planning Department as this could cause visibility problems.	JH
6.	Red Telephone Boxes: Where telephone kiosks are marked for removal due to under-use BT offer an “adopt a box” scheme to retain the box itself, and a “sponsor a service” scheme to retain a service, The Uffcott kiosk is marked for removal and the Council resolved that the cost of “adopt a box” was prohibitively expensive and would not be undertaken. The Clerk will clarify with BT the retention of the Red K6 Kiosk in Broad Hinton.	MM
7.	The Council acknowledged the outstanding contribution of Anne Dunham to Broad Hinton & Winterbourne Bassett and the Nation at the Paralympics and resolved to organise a reception on her return to the UK. James Hussey will organise the event and will represent the Council in the Absence of the Chair James Keith. The council agreed to contribute up to £100 towards the cost of food.	
8.	Parish Matters:	
8a.	Bus Shelter adjacent to the Bell Inn: Paul Bollen has arranged for work to be done in October/November to enable water to be channelled away so as not to cause flooding on the floor of this shelter. A kerb cannot be installed because it would limit access for a wheelchair.	
8b.	Cllr. Brewer requested that the minutes of Parish Council meetings be published	MM

