

BROAD HINTON AND WINTERBOURNE BASSETT PARISH COUNCIL MEETING

Monday 9th January 2017

Broad Hinton Village Hall

7:30pm

DRAFT MINUTES

Present:	Apologies:	Absent:
George Horton – Chair (GH) Adrian Smith – Vice Chair (AS) Des Clarke (DC) Zoe Cooper (ZC) Clare Fitzpatrick (CF) Jim Gunter (JAG) Alex LaRoche (AL) Wendy Law (WL) (Clerk) Teresa Herbert (Police)	Candace Gaisford (CG) Jane Davies (Prospective CC Candidate)	Robert Horton

No	Info/Action/Agreement	Action by
1	Welcome GH opened the meeting at 7:30pm. Councillor apologies were received from Candace Gaisford and it was noted that Robert Horton was absent. GH introduced Teresa Herbert from Wiltshire Police, who explained her role as Police Liaison Officer. GH also welcomed Dawn May who is the editor of the Parish News. DC declared an interest with regard to Agenda item 8 – Payments to churches and village hall.	
2	Approval of minutes Minutes of the Parish Council Meeting held on Monday 7th November 2016 were reviewed, agreed and signed by the Chair.	GH
3	Matters arising Vote of thanks to Adrian for taking the minutes last time. Teresa was happy for the Police reports to be shared with all the Councillors and put in the magazine. She talked through the recent report and the number of incidents in local area. Priority for this area is monitoring speeding and accidents especially on the A4361. The Speed & Traffic Officer (David Turner) based in the policing team in Devizes, was doing an exercise in the locality. Teresa said she was happy to attend any events if we highlight a need for Police attendance. She said we are welcome to report any incidences on the 101 number. AS to contact Wiltshire WCC re winter supplies.	AS
	REPORTS	
4	Finance Treasurer’s Account Balance as at 2nd January 2017= £1,426.40 Business Bank Balance as at 2nd January 2017= £10,301.35 <u>Payments authorised since the last PC meeting- over £100.</u> Clerk Monthly Salary x 2 and Tax £500.00 ACE Skips £150.00 for Allotments	

		VAT has been reclaimed and credited to the account. GH will speak to Andrew Jack about the VAT on the defibrillator. WL will correct the Cricket Club contribution label for the defibrillator on Income.	GH WL
5	Planning	DC provided an update on current planning issues across the Parish. 16/11719/TCA Broad Hinton Church tree work, no objection, response posted by AL, awaiting Wilts (DC declared an interest as member of PCC) 16/11329/ful 35 Pitchens End, B.Hinton, front extension, no objection, waiting Wilts 16/01122/ENF The Crown Car Park, use for caravans, ongoing enforcement review by Wilts 16/10575/Ful School B.H, extension to Car Park, no objection, Wilts agreed 16/10011/tpo 140 Broad Hinton, tree felling and trimming, no objection, Wilts agreed 16/09547/FUL Yew Tree Cottage, B. Hinton. New porch, no objection, Wilts agreed 16/09845/LBC As above 16/08140/FUL Old Cricket Pitch, W.B stables/menage etc., objected, subsequently resubmitted with amended site layout and defined access, objected again, Wilts agreed to application. Pre-application discussion held with a resident of Pitchens End. An ash tree in his garden backing on to Post Office Lane has been identified as needing felling due to ill health. This will require closure of Post Office Lane for a period of time. The Parish Council had no objections to this happening and are happy to support this action. The resident will now generate the necessary planning application and submit it through the necessary channels. The request to review the permission for caravan storage at The Crown Inn has been acknowledged by WCC.	DC
6	Highways & Maintenance	GH went to a Community Area Transport Group (CATG) meeting in middle of December with WCC. He was given an original quote of £9k to raise the kerbs at the bus stops to improve the disability access; this was then reduced to £6.6K. GH proposed that PC would pay £1.5k towards this cost and the work is scheduled to be done in February 2017. AS & CF seconded the decision to agree up to a capped £1.5k. There were no objections. GH asked ZC if she could find out what was happening about the Uffcott hole. JG had circulated the maintenance log. If someone in the village reports on the My Wiltshire when JG goes in to the website, it says it's a duplicate, however he is able to see his own entries. WCC close the case without communicating the fact to him. Thanks to JG for his work on the schedule. DC asked for the road closure notice at Bushton/Clyffe to be forwarded for the Local News.	ZC WL GH

		GH will look at the tree that JG raised about causing a traffic hazard in Pitchens End. Balancing Pond – the agreement to get in a contractor was made so that this issue can be resolved.	ALL
	Additional Items		
7	Precept Setting	The Precept Form needs to be signed by GH and submitted before the 20 th January 2017. All Councillors agreed that the percentage increase requested should be based on inflation, using the Consumer Prices Index, to cover the increased expenditure expected from WCC delegating more to the Parish. WL to re-work figures and circulate for agreement, to be signed by GH and forwarded to WCC before the published deadline.	ALL WL
8	Payments to Churches & Village Hall	It was agreed that a £250 donation would be paid to both of the villages' churches and £250 to the Village Hall.	WL
9	Date of 2017 Annual Meeting	Once the date for Parish Council Elections is verified, Councillors will agree a date for the AGM early May and the date for the first meeting of the newly-elected council (probably the following week.)	ALL
10	Parish Council Elections	WL apologised for not bringing an elections calendar to the meeting. She is hoping to receive one from WALC shortly. It was suggested that an elections advert be drafted and inserted in the Parish magazine. WL will research examples and produce one for the magazine and notice boards. DC agreed to re-forward to Councillors and the Clerk the email he had sent about guidance on the 2017 PC Elections.	WL WL DC
11	Village Bus Stop & Kerbs	GH went to a Community Area Transport Group meeting (CATG) meeting in middle of December with WCC. He was given an original quote of £9k to raise the kerbs at the bus stops to improve disability access, this was reduced to £6.6K. GH proposed that the PC would pay £1.5k towards this cost and the work is scheduled to be done in February 2017. AS & CF seconded the decision to agree up to a capped £1.5k. There were no objections.	GH

12	AOB	<p>A discussion was held around the budget for maintenance for the villages in 2017-2018. Proposed £500 for BH £250 for Uffcott and WB each.</p> <p>The one-off approved piece of work for Balancing Pond phase 1 temporary fence for safety was agreed and will be identified as a separate piece of work.</p> <p>A local student wants to do her Duke of Edinburgh Award, helping out in the village for an hour a week for 3 months. DC has created a maintenance schedule for her to help keep some footpaths and areas of the village tidy. She has already started work.</p> <p>The date for the 2017 Village Clean Up was suggested as Saturday 25th March 2017. It was agreed that a Vegetarian option would be included for any refreshments.</p> <p>Article to be placed in the Village to promote Clean Up Day.</p> <p>A quotation had been received from Wales & West Utilities on providing gas to the village centre which was £9,821 per household. £3,000 if on benefits.</p> <p>There was a brief discussion on the future shop use, as it was for sale. The “for sale” sign indicates possible conversion from shop to alternative use. This will be monitored.</p> <p>Broadband – AS reported that as part of the Gainshare agreement, Winterbourne Bassett is now planned to be included the roll out of Superfast Broadband in 2018.</p> <p>Tony Edwards from The Crown wanted to set up a short bowls facility using the Village Hall, with a cost of £2,500.00. Councillors did not feel able to support this proposal but did suggest that Wiltshire Council is approached to see if any funding can be obtained.</p> <p>It was agreed that the Allotments committee should arrange for authorisation of any expenditure over £100 through the PC representative, Alex La Roche.</p> <p>AS queried payment of manure for the allotments – JG confirmed that the Council pay for the water supply, manure and skips, which is funded by the annual allotments’ rent.</p>	<p>ALL</p> <p>DC</p> <p>JG</p> <p>JG</p> <p>AL</p> <p>AS</p> <p>AR</p>
13	Date of Next Meeting	Monday 6th March 2017 at Broad Hinton Village Hall Time: 7:30pm	
		GH Closed the meeting at 9-20pm	
	Date of 2017 PC Meetings	<p>AGM & Annual Parish Meeting to be confirmed May 2017 meeting TBC</p> <p>All meetings to be held at Broad Hinton Village Hall Time: 7:30pm</p> <p>Signed:</p> <p>Date:</p>	