

Broad Hinton and Winterbourne Bassett Parish Council

3.	Matters Arising	
	AS welcomed back Gill McFarlane (GM) to the meeting and proposed that she be co-opted as a Councillor, so the Council would reach it's 9 allowed Councillor appointments. HW seconded the nomination and it was unanimously agreed by all Councillors present. WL will contact Wiltshire Council to confirm that GM has been co-opted to the Parish Council.	ALL WL
	As Robert Horton was absent from the meeting, it was agreed that the Chairman contact RH.	GH
	Villages are being kept informed of the progress of the purchase of the White Horse. There are currently 47 investors engaged in the process.	HW
	Field on the A4361 issue needs to be raised again in respect of the safety of the gate (AS to talk to George.)	GH
4.	Reports	
	Key points that arose are covered in items that follow:	
	Finance	
	Treasurer's Account Balance as at 30 th October 2017 = £ 1,718.44 Business Bank Balance as at 30 th October 2017 = £11,506.88 (this includes the cheque for £727.29 from WALC)	WL
	Payments over £100 authorised since September's meeting. Clerk's September Salary 2017 & Tax £250 Clerk's October Salary 2017 & Tax £250 NB: Accrual Required £1500 for Kerb Rises & Defibrillator Renewal £1200	WL
	A document to be produced before the next meeting to prepare the Councillors for deciding on the Precept requirement for 2017-2018.	WL
	The Councillors agreed that the Clerk can go ahead and purchase the computer equipment and be re-imbursed up to the value of the Transparency Fund Grant. Any monies remaining will be used for consumables.	ALL
	It was agreed that we do require a Councillor to be responsible for Finance to support the Clerk in ensuring there is a second line review of financial reconciliations. Discussion and appointment will be made at the next meeting. The Clerk to include this as an Agenda item at January 2018 meeting.	ALL WL
	Councillors noted the financial position of the Parish Council.	
5.	Planning	
	It was agreed that the Clerk will circulate the Planning procedure that AL updated to all Councillors, so that the process is clear and consistent. The procedure also includes the areas allocated to each Councillor in the planning process.	WL
	The planning application by The Crown has been returned to Wiltshire Council and the Parish Council has objected to the development of the pub car park being used to store for caravans and other vehicles. The area already contains more vehicles than the application requested. To date the WC website reflects 12 residents against the proposal and 2 for. There is also the technicality that the pub landlord is submitting the application but he is not the owner of the property and land.	AS

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	<p>Several residents have raised the issue of the M4 garage and it's opening hours and use. ZC has been asked to check whether the garage has restricted operating hours.</p>	<p>ZC</p>
	<p>Planning Application List November 2017</p> <p>17/05997/TPO Walnut House, Summers Ln. B.Hinton. Tree reduction of walnut, no objection, Wilts agreed</p> <p>17/05128/FUL 3 New Cottages, Uffcott, Extension kitchen to rear, replace windows, no objection, Wilts agreed</p> <p>17/05332/VAR 143 Yew Tree Lane, B.Hinton. Variation to Original plans plans, no objection, Wilts agreed with conditions</p> <p>17/06261/FUL 4 New Cottages, Uffcott, Extension kitchen to rear, Front Porch, no objection, Wilts agreed</p> <p>17/07301/TCA Marlborough Lodge, B.Hinton, Pollard Ash in conservation area, no objection, Wilts agreed</p> <p>17/06720/FUL 153 Yew Tree Ln. Broad Hinton, kitchen extension and renovation of existing extension, no objection, Wilts agreed with conditions</p> <p>17/07272/LBC 153 Yew Tree Lane Broad Hinton, kitchen extension and renovation of existing extension, no objection, Wilts agreed with conditions</p> <p>17/07768/TPO 6 Fortunes Field.B.Hinton. tree work on ash and branches of others, no objection, Wilts agreed</p> <p>17/08770/TPO 4 Fortunes Field,B.Hinton fell 2 Sycamore trees, no objection, Wilts agreed</p> <p>17/09642/FUL The Crown, Broad Hinton change of use to store caravans. Objection. No decision yet from Wilts</p> <p>17/10353/TCA Marlborough House,Broad Hinton work to trees. No objection. No decision yet from Wilts.</p> <p>17/10303/FUL St Peters House, Broad Hinton. single storey extension. Circulating</p>	

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	Councillors noted the position regarding Planning and Applications of the Parish Council.	
6.	Highways & Maintenance & Parish Steward Priorities	
	JG attended the CATG meeting but did not feel that much was being achieved and he feels the reporting and action process is not working as effectively as we would expect. The Councillors agreed that JG should continue the process of raising issues and follow up, using the "My Wiltshire App". He was also asked to raise these delays in processing with Jane Davies (WC), as she was unable to attend this meeting.	JG
	There was a discussion around the broken wooden sign on Highden Road. Councillors agreed that CG should source prices for repair and that Steve Sumner will be approached for a quote.	CG
	GH had informed the PC that he planned to move the scalplings from the layby to the Whettles. It was agreed that HW will talk to GH about his proposal.	GH HW
	The issue of the Uffcott pothole was raised again and there is an issue with ownership. JG to follow up.	JG
	Nominated Councillors will ensure that Salt Bins will be checked in the villages.	AS, HW & JG
	JG raised the issue that our contractor is no longer willing to maintain the area around the well in Broad Hinton, because of dog fouling. The Clerk will draft and send an article to the Village News about the issue, highlighting the fact that unless dog owners are prepared to pick up after their dogs or not allow them to use the grassy area around the Well – the grass will not be cut or maintained, in future.	JG WL
Additional Items		
7.	Defibrillator & Guardians	
	WL detailed that we now have 9 villagers signed up as Guardians. The Clerk has co-ordinated a monthly checking rota so that the Unit is guaranteed to be checked every day. The recent problems with the Unit (which resulted in a new pack being required to replace the existing faulty one) is proof that regular daily checks are vital to maintain a working Defibrillator for the villages. Councillors acknowledged the great work that a small team of guardians are doing to maintain this vital resource.	
8.	AOB	
	WW1 Free commemorative celebration trees: The school have enough trees and did not have anywhere that could be used for planting saplings. WB will be planting the green area near the pub – BH & Uffcott have not requested any trees. The Cricket Club need to be contacted about whether they would be interested in trees. HW will determine if Uffcott would like to plant some trees Publication of Minutes: HW expressed concern that when the paper draft minutes are posted on the locked noticeboards – villagers are unable to view more than the first page. WL explained that it is the Clerk's responsibility to ensure that all the PC Draft Agenda and Meeting Minutes are made publicly available to view, as part of Local Government Transparency legislation.	AS HW WL

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	<p>It was agreed that as the Draft Minutes are already printed in full, in the Local News village magazine and are posted on the website; the paper copies on the noticeboard should be replaced by a one page document detailing how villagers can view a copy of the Draft Minutes and include the Clerk's contact details if a paper copy is required to view.</p> <p>HW suggested that the Clerk send a copy of the Draft Minutes to him for publication on the WB Facebook page.</p> <p>Allotments: WL has provided JG & HW with most of the financial information and accounts history of the Allotment Finances. This separate working party is continuing to look at the financial position and will report their findings at the next meeting.</p>	<p style="text-align: center;">WL</p> <p style="text-align: center;">JG & HW</p>
	<p>Parish Emergency Assistance Scheme: Despite chasing several times, the Clerk has not received a reply from Wiltshire Council, to find out when the Parish Council can pick up its Winter's emergency highway provisions. WL will continue to chase the co-ordinator of the scheme.</p>	<p style="text-align: center;">WL</p>
	<p>There being no other business, the meeting closed at 9:05pm</p>	
	<p>Date of Next Meeting: Monday 8 January 2018, 7.30pm</p>	
	<p>Remaining Dates of 2017/2018 Meetings Monday 5 March 2018, 7.30pm Monday 14 May 2018 (Annual Parish Meeting & AGM) 7.00pm & 7.30pm</p> <p>All meetings to be held at Broad Hinton Village Hall.</p>	
<p>Signed: Chair</p> <p>Date:</p>		